

ePrescribing Guide for Nurses

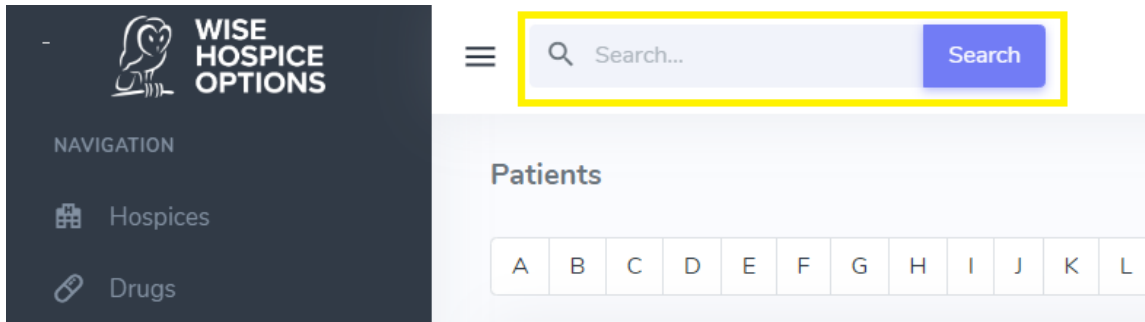


1) Log in to Wisexfer:






- Site: <https://www.wisexfer.com>
- Enter email address
- Enter password

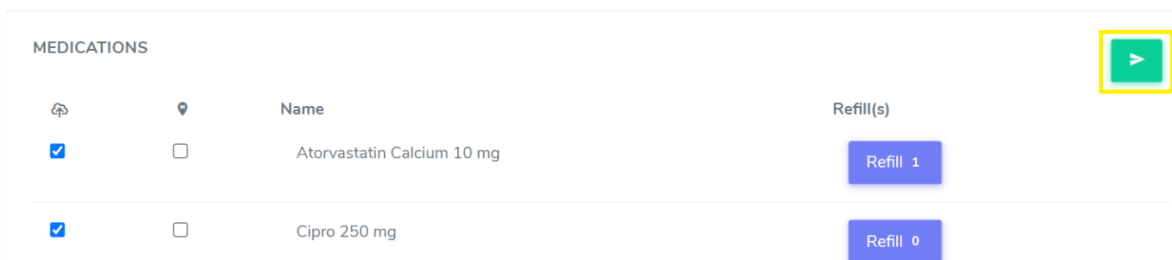
2) Select a patient

- Type patient's name into the Search bar
- Click on the patient's name when it generates



3) Select Medication(s) to e-Prescribe

- Scroll down to **Medications** List
- Medications that have been entered into the EHR will display.
-  If the medication should be billed to hospice, the right-column box under the  should be auto-checked. (User can also select it here, if needed).
-  Click the left-column box(es) for medications to e-prescribe under the 
- Click "Send to DrFirst" at the green arrow icon 



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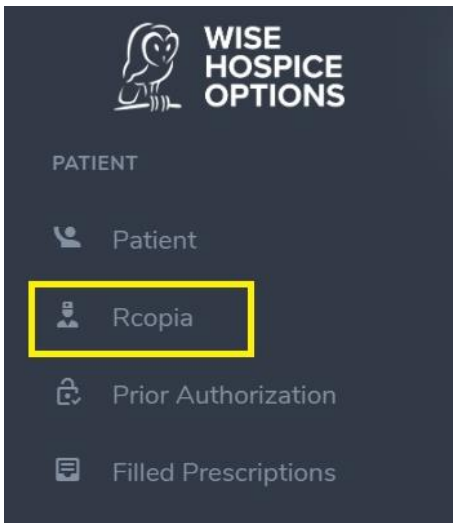
-OR-

Click the “Send to DrFirst” button shown below

Name	Sig	Emr	Rcopia	Start Date	End Date	Hospice Related	
lovastatin	Take 2 tablet once a day		✓	2/3/2019		<input type="checkbox"/>	✓ Send to DrFirst

4) Launch Rcopia (DrFirst ePrescribing Software)

- Click the **Rcopia** link



You will land on the home screen for Rcopia 4

- Active Medications display to include medications you selected in step 3:

Medications

Active Medications Review Status: Unknown or Incomplete

Name	Directions	Qty	Rfl	Start	Stop	Last Written	Actions
<input type="checkbox"/> diazepam 5 mg/mL injection solution C - IV	Administer 1 ml subcutaneously as needed for pain.	30 ml	none	09/01/2017	-	09/01/2017	
<input type="checkbox"/> fentanyl 50 mcg/hr transdermal patch C - II	Apply 1 patch to skin at bedtime.	10 patch	none	09/01/2017	-	03/17/2019	
<input type="checkbox"/> methadone 5 mg tablet C - II	Take 2 tablet by mouth once a day as needed.	30 tablet	none	09/01/2017	-	03/17/2019	
<input type="checkbox"/> morphine concentrate 100 mg/5 mL (20 mg/mL) oral solution C - II	Take 2 1/2 ml by mouth three times a day as needed for pain.	50 ml	none	02/24/2018	-	03/17/2019	
<input type="checkbox"/> oxycodone 15 mg tablet C - II	Take 1 tablet by mouth every hour as needed.	90 tablet	none	09/01/2017	-	09/01/2017	
<input type="checkbox"/> OxyContin 60 mg tablet, crush resistant, extended release C - II	Take 1 tablet by mouth single dose.	1 tablet	none	09/01/2017	-	09/01/2017	
<input type="checkbox"/> Tylenol-Codaine #3 300 mg-30 mg tablet C - III	Take 1 tablet by mouth single dose.	1 tablet	none	09/01/2017	-	03/15/2019	

[Add Medication](#) [Show Medication History](#) [Show Inactive Medications](#)

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5) Choose a Pharmacy (If pharmacy was already chosen skip to Step 6)

- If no pharmacy is selected for this patient, click the 'Please set the default pharmacy' link

Antique Anxiety | 06/21/1943 | Male | 75 years

No pharmacy is selected for this patient. [Please set the default pharmacy.](#)

- Enter the name of the pharmacy and any additional criteria and click "Search"
- Click the name of the pharmacy from the search results

Search Results Table:

Name	Address	Phone & Fax	Type
MARICOPA, AZ			
CVS/pharmacy #6719	44274 WEST-SMITH ENKE RD. (CORNER OF JOHN WAYNE BOULEVARD)	Phone: (520) 568-8294 Fax: (520) 568-8296	C R E

6) Prescribe a Medication

a. If prescribing 1 medication

- Click the "Prescribe" icon to the right of the medication:

morphine concentrate 100 mg/5 mL (20 mg/mL) oral solution C - II

Take 10 mg by mouth as directed as needed For shorness of breath and pain. Give 10 30 ml none 06/30/2019 - 07/05/2019

b. If prescribing more than 1 medication

- Click the box(s) to the left of the medication(s) you wish to prescribe
- Click Renew from Medication icon

Name	Directions	Qty	Rfl	Start	Stop	Last Written	Actions
<input checked="" type="checkbox"/> diazepam 5 mg/mL injection solution C - IV	Administer 1 ml subcutaneously as needed for pain.	30 ml	none	09/01/2017	-	03/19/2019	
<input checked="" type="checkbox"/> fentanyl 50 mcg/hr transdermal patch C - II	Apply 1 patch to skin at bedtime.	10 patch	none	09/01/2017	-	03/19/2019	
<input type="checkbox"/> methadone 5 mg tablet C - II	Take 2 tablet by mouth once a day as needed.	30 tablet	none	09/01/2017	-	03/19/2019	

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7) Warnings may display

- Click Prescribe Anyway to continue with prescription

You may provide a justification for prescribing this medication notwithstanding the warning.

Reminder:
The professional duty in providing care to the patient lies solely with the healthcare professional providing such service, and the Rcopia prescription tool is in no way intended to replace or substitute for professional judgement.

Prescribe Anyway Do Not Prescribe this Medication

8) Finalize:

a. Click Save Pending Rx if Controlled Substance

Save Pending Rx Back Cancel

Print don't Send Archive

b. or click Send, Signature to Follow, if Nurse is a Provider Agent
















Save Pending Rx Back Cancel

Send, Signature to Follow Send & Print Print don't Send Archive

9) Troubleshooting:

a. Red Pill Alert : The medication's NDC is not recognized by Dr First

- Click the magnifying glass icon for "Find Match"

<input type="checkbox"/> acetaminophen ER 650 mg tablet,extended release	650.0 Milligram 650 Milligram every 6 hours as needed mild pain/fever.	none - - -	   
<input type="checkbox"/> Acetaminophen	 650.0 Milligram Oral 650 Milligram every 6 hours as needed mild pain/fever.	none - - -	    
<input type="checkbox"/> morphine concentrate 100 mg/5 mL (20 mg/mL) oral solution C - II	 15.0 Milligram Oral 15 Milligram every 15 minutes as needed as needed for pain and/or dyspnea.	none - - -	   

- Either select from the list of matches that populates (in green) or type a different selection to narrow your search options (in red):

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Find Match

Originally Entered As:

Medication
Acetaminophen

Match Improvement Options

Acetaminophen

Showing 1 - 8 of 347 results for "Acetaminophen" - Select a medication as match

First Previous **1** 2 3 ... Next Last

- acetaminophen (bulk) powder (generic)
100% [1.0 gram], [25.0 gram], [75.0 gram], [100.0 gram], [125.0 gram], [500.0 gram], [1,000.0 gram], [2,500.0 gram], [25,000.0 gram]
- acetaminophen capsule (generic)
- Acetaminophen Congestion-Pain (phenylephrine-acetaminophen) tablet
- acetaminophen drops
- acetaminophen drops,suspension (generic)
- acetaminophen elixir (generic)
- Acetaminophen Extra Strength (acetaminophen) tablet
- acetaminophen liquid (generic)

Enter free text "Acetaminophen" as medication **Do not select this option**

b. Yellow Pill Alert : The medication's NDC was not recognized but Rcopia found a match

- Click the prescription to open it up
- Update the Patient Directions and Quantity:

Update Medication

morphine concentrate 100 mg/5 mL (20 mg/mL) oral solution **C - II**

Provider
Select provider...

Patient Directions

-- Action -- 15.0 Milligram Oral 15 Milligram every 15 minutes as needed

-- Other --

Additional Directions To Patient
as needed for pain and/or dyspnea

Days Supply

Quantity -- Unit --

Refills 0 Substitution permitted

FOR HELP CONTACT
DRFIRST@WISEOP.COM -or-
800-856-9757 EXT. 0